



Pradnya Niketan Education Society, Pune.

**NAGESH KARAJAGI ORCHID COLLEGE OF
ENGINEERING & TECHNOLOGY, SOLAPUR**

NAAC Accredited, Approved by AICTE, New Delhi & Affiliated to DBATU, Lonere

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26/09/2022

CIRCULAR

(IQAC Meeting)

IQAC meeting is arranged on Saturday 01/10/2022 at 3:30 p.m.

The agenda of the meeting is as follows:

Agenda:

1. Review of Action Taken Report of last IQAC meeting
2. DBATU Academic Audit of A.Y. 2021-22
3. Registration of students for Academic Bank of Credits (ABC)
4. DBATU result analysis of previous semester examination
5. Orientation Program for F.Y B. Tech. Students
6. Department-wise targets for patents and paper publication
7. Meetings related to students' feedback

IQAC Coordinator

Copy to:

1. All IQAC members
2. IQAC circular file



IQAC Meeting Attendance

Date: 01/10/2022

Time: 3:30 p.m.

Sr. No.	Name of Staff	Designation	Signature
1.	Dr. J. B. Dafedar	Chairman	<i>J.B. Dafedar</i>
2.	Mr. Mayuresh Bodake	Member	<i>Mayuresh Bodake</i>
3.	Dr. B. K. Sonage	Coordinator IQAC	<i>B.K. Sonage</i>
4.	Prof. I. I. Mujawar	Member	<i>I.I. Mujawar</i>
5.	Prof. S. D. Jadhav	Member	<i>S.D. Jadhav</i>
6.	Dr. S. S. Jahagirdar	Member	<i>S.S. Jahagirdar</i>
7.	Dr. V. V. Bag	Member	<i>V.V. Bag</i>
8.	Dr. V. S. Shirwal	Member	<i>V.S. Shirwal</i>
9.	Prof. S. S. Dhotre	Member	<i>S.S. Dhotre</i>
10.	Dr. S. S. Metan	Member	<i>S.S. Metan</i>
11.	Dr. R. R. Patil	Member	<i>R.R. Patil</i>
12.	Dr. P. D. Bahirgonde	Member	<i>P.D. Bahirgonde</i>
13.	Dr. V. K. Patki	Member	<i>V.K. Patki</i>
14.	Mr. Mahesh Boramanikar	Member	<i>Mahesh Boramanikar</i>
15.	Ms. Rucha Shriram	Member	<i>Rucha Shriram</i>
16.	Mr. S. N. Gavali	Member	<i>S.N. Gavali</i>
17.	Mr. S. S. Shelke	Member	<i>S.S. Shelke</i>
18.	Ms. Pra'nya Bagul (T.Y. Mech.)	Member	<i>Pra'nya Bagul</i>
19.	Mr. Om Darak	Member	<i>Om Darak</i>



Minutes of IQAC Meeting

Date: 01/10/2022

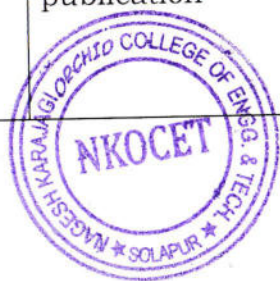
Time 3:30 p.m.

Venue: Principal Cabin

Sr. No.	Issue/ Subject	Discussion and Decision	Time Limit	Responsible Person
1.	Action Taken Report of last IQAC meeting	Review of Action Taken Report based on the issues discussed and approved in the last IQAC meeting by the IQAC Chairman.	Immediate	IQAC Coordinator
2.	DBATU Academic Audit of A.Y. 2021-22	<ul style="list-style-type: none">• As per the DBATU rules, every year we have to conduct academic audit of our institute. For the A.Y. 2021-22 we should be ready for academic audit.• All faculty members to keep the required files ready for the upcoming DBATU audit.• Dr. B. K. Sonage to finish work related to this audit and make necessary arrangements for the same.• Tentatively the Academic Audit may happen during second week of Oct. 2022. All faculty members and staff members to note the same.	Oct. 2022	Dr. B.K. Sonage
3.	Registration of Students for Academic Bank of Credits (ABC)	<ul style="list-style-type: none">• UGC has started new initiative to give flexibility in Higher education through academic bank of credits (ABC) as per NEP 2020.• Till date 452 students have registered on ABC portal.• Dean Academics Dr. P.D. Bahirgonde to share a small presentation and Google form once again to all CCs.	Oct. 2022	All CCs, HoDs and Dean Academics



		<ul style="list-style-type: none"> All CCs to ensure registrations of students of their respective classes at the earliest. All HODs to take review of it and ensure completion of the task on priority basis. 		
4.	DBATU result analysis of previous semester examination	<ul style="list-style-type: none"> Result of previous semester of FY and SY classes are declared and result analysis is in progress. Dean Academics to prepare common form for the result analysis by referring our current result analysis forms. The result analysis should give an overview of advanced learners and slow learners. Corrective measures to be taken by respective HoDs and subject teachers to improve performance of slow learners. 	Within one month	All HODs, subject teachers and Dean Academics
5.	Orientation Program for FY B. Tech. Students	<ul style="list-style-type: none"> All newly admitted first year students to be made aware about skills required from Engineering Graduates and efforts taken by our Institute for the same. In view of the above, First Year HoD to plan orientation sessions for FY classes. 	Within 3 weeks	F.Y.HoD
6.	Department wise Targets for patents and paper publication	<ul style="list-style-type: none"> To improve performance in NAAC and NBA accreditation, all faculty members should target for patents and paper publications. Target of one research paper and one conference paper to all faculty members has been decided. In each academic year, every Department to file 	Upcoming semester	All faculty Members, Dean R & D



		<p>at least five patents based on their UG and PG projects.</p> <ul style="list-style-type: none"> • IPR awareness sessions to be arranged for students and faculty members by Dean R & D. 		
7.	Meetings related to students' feedback	<ul style="list-style-type: none"> • All HoDs should collect, analyze the students' feedback from all classes about academic performance and supporting facilities. • Principal will take feedback meeting department wise. • In the meeting, discussion will be made on overview of feedback and action taken. 	Within one month	All faculty Members



IQAC COORDINATOR




PRINCIPAL

- Copy to:** 1) All HoDs for implementation and circulation
 2) IQAC minutes of meeting file
 3) Hon. Principal

Action Taken Report of IQAC Meeting dated 01/10/2022

Sr. No.	Issue/ Subject	Action Taken
1.	Action Taken Report of last IQAC meeting	Review of Action Taken Report on the issues discussed in the last IQAC meeting.
2.	DBATU Academic Audit of A.Y. 2021-22.	The Academic Audit of A.Y. 2021-22 was conducted as per the plan.
3.	Registration of Students for Academic Bank of Credits (ABC)	Total 581 students have registered for ABC.
4.	DBATU result analysis of previous semester examination	Based on the result analysis, each department has taken remedial classes for slow learners and doubt solving has been done by the concerned subject teachers for improving the performance of slow learners. Separate counseling has been done for the advanced learners and they have been motivated to grab the opportunities through GATE, placement drives and study abroad cell.
5.	Orientation Program for FY B. Tech. Students	Orientation Program for FY B. Tech. Students has been conducted by First year HOD. Newly admitted students have been given an idea about various streams of Engineering, the culture of the Institute and all relevant information.
6.	Department wise Targets for patents and paper publication	The said targets for publication have been conveyed to all the



		faculty members. Dean R & D, concerned HoDs and department R & D coordinators are taking frequent review of the related activities and their progress.
7.	Meetings related to students' feedback	Department-wise meetings for discussion related to students' feedback have been conducted. Hon. Principal has taken review of the students' feedback about academic activities, various facilities, and corrective actions taken in response to the feedback.


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